



SECRETARIAT:

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July 18th, 2013

The Managing Director

Federal Roads Maintenance Agency (FERMA)
Plot 163, Aminu Kano Crescent
Wuse Zone 2
Abuja



ATTN: HEAD, PROCUREMENT UNIT

Dear Sir/Madam,

RE:RE:REQUEST FOR PROCUREMENT RECORDS AND INFORMATION ON:

1.-PACKAGE NO 3 LOT 7: GENERAL REPAIRS AND PAVEMENT STRENGTHENING (OVERLAY) OF OWERRI-ORLU-AKOKWA-AWKA ROAD ROUTE 414 (IMO/ANAMBRA) CONTRACT NO 1263

2.-PACKAGE NO 4 LOT NO ES-7: CONSTRUCTION OF STATE FIELD HEADQUARTERS IN ENUGU STATE.

The above subject matter refers.

We wish to draw your attention to our letter dated November 8th, 2012 in which we requested for procurement records and information for the above referenced procurement activities which your Agency carried out in 2012.

May we also refer you to your Agency's letter of November 14th, 2012 declining access to information on the above subject matter with reference being made of **section 32 (8)** of the Public Procurement Act, 2007 that states that "After opening of bids, information relating to the examination, clarification and evaluation of bids and recommendation concerning award shall not be disclosed to bidders or to persons not officially concerned with the evaluation process until the successful bidder is notified of the award" as the reason for your refusal. You also indicated in your letter that it is your Agency's responsibility to provide all the information required. Attached herewith is copy of your response to our request.

May we therefore, in accordance with the Public Procurement Act, 2007 and the Freedom of Information Act, 2011, once again apply for the procurement records and information for the above lots since your Agency have awarded these contracts. Specifically we request for the following:

1. Copies of Procurement plans and information, including needs assessment and evaluation, identification of goods and works required.

2. Copies of advertisements of invitation for bids published in at least two national dailies and the Federal Tenders journal. Also evidence of the advertisement on your website.
3. Copies of bids submission registers and duplicate copies of receipts issued to bidders on submission of bids.
4. Copies of standard bidding documents issued to bidders in respect of the above lots.
5. Copies of minutes of technical bids opening.
6. Copies of minutes of financial bids opening.
7. Copies of the Bids Evaluation Report by the Sub technical Committee of the Tenders Board
8. Copies of the minutes of the meeting of the Tenders Board approving the winning bidder.
9. Copies of bids rejection letters or notices, if any
10. Letters of notification of award of contract
11. Signed contract document
12. Copies of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
13. Copies of request by the Tenders Board for certificate of "No Objection" and BPP Certificate of No Objection where applicable
14. Copy of summary of details of contracts published by your ministry or the BPP

We here, by this letter introduce to you, Mr. Theophilus Nnaji as a representative of our organization.

We would appreciate it if these documents can be made available to our representative promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the Freedom of information Act, 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 0803 409 0530, or via email: nkem@procurementmonitor.org

Thank you.

Yours sincerely,



Ilo Nkemdilim

Procurement Program Officer,
Public and Private Development Centre (PPDC)
www.ppdeng.org, www.procurementmonitor.org